



# Killam

Town of Killam  
4923 – 50<sup>th</sup> Street  
P.O. Box 189, AB T0G 2L0  
Tel: 780-385-3977  
Fax: 780-385-2120  
tkillam@telusplanet.net

For Office Use Only	
Application No.	_____
Date Received:	_____
Date Completed:	_____
Fee Received:	_____

**TOWN OF KILLAM APPLICATION FOR DEVELOPMENT**  
Residential / Commercial / Industrial / Institutional

### Applicant's Information

*Applicant's Name	_____	*Application Date:	_____
*Mailing Address	_____	*Phone (Primary)	_____
	_____	Phone (Alternative)	_____
*Municipality	_____	Fax:	_____
*Postal Code	_____	Email:	_____

### Landowner's Information

SAME AS ABOVE

*Name of Owner	_____	*Phone (Primary)	_____
*Mailing Address	_____	Phone (Alternative)	_____
	_____	Fax:	_____
*City / Province	_____	Email:	_____
*Postal Code	_____		

### PROPERTY INFORMATION

\*Civic Address: \_\_\_\_\_

\*Legal Description: Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_ Roll \_\_\_\_\_

\*Land Use District: \_\_\_\_\_

### DEVELOPMENT INFORMATION

\*Describe EXISTING buildings and use of the land:

\_\_\_\_\_

\*Describe PROPOSED buildings and use of the land:

\_\_\_\_\_

Signature of Applicant: \_\_\_\_\_  
Signature of Applicant
Printed Name of Applicant

Signature of Owner: \_\_\_\_\_  
Signature of Registered Landowner
Printed Name of Registered Landowner

Fields marked with an asterisk (\*) must be filled.





# Killam

\*Please provide the following information relating to your development proposal:

Front Yard Setback	_____	Height of Building	_____
Side Yard Setback (right)	_____	Off-street Parking	Yes / No
Side Yard Setback (left)	_____	Number of Spaces	_____
Rear Yard Setback	_____	Project Value	\$ _____
Floor Area	_____		

The personal information contained on this form is collected pursuant to Section 32c of the *Freedom of information and Protection of Privacy Act, Part 17 of the Municipal Government Act*, and will be used for the purpose of application review and analysis and may include notification to various Municipal Departments and Provincial Agencies; and adjacent landowners and/or municipalities to which the application and related correspondence(s) are copied and circulated.

### CHECK LIST OF SUBMISSION REQUIREMENTS

\*Please ensure that all applications are accompanied by the following:

- A non-refundable application fee;
- A scaled site plan showing property boundaries, approaches, all existing and proposed structures, setback distances and landscaped areas; ( see attached diagram)
- A scaled floor plan;
- Proof of ownership (land titles ordered within last 6 months)
- If applicable, a roadside development permit issued by Alberta Transportation
- If applicable, a development deposit submitted to and retained by the Town until the proposed development is completed to the satisfaction of the Development Authority

### PLEASE BE ADVISED OF THE FOLLOWING

1. Alberta One-Call to be completed before development commences.
2. All work to be completed in accordance with all pertinent safety code requirements.
3. A copy of all required code permits (Building, Electrical, Gas, or Plumbing) is to be submitted to the Town within fourteen (14) days of obtaining permits.
4. Additional information may be required for this project.
5. The Development Authority may refuse to accept an application for a development permit where the required information is not supplied or where a decision on the application cannot be properly made without additional information.
6. A Development Permit for a discretionary use or variance does not become effective until twenty one (21) after the date of issuance of the notice of decision. Should a decision be appealed with the twenty one (21) day period, the permit shall not become effective until the Subdivision and Development Appeal Board has determined the appeal, after which the permit may be modified or nullified.
7. A permit is valid for a period of twelve (12) months from the date of issue. If at the expiry of this period the development has not been commenced or carried out with reasonable diligence, the permit shall be null and void.

Fields marked with an asterisk (\*) must be filled.





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## SAMPLE PLOT PLAN

ALBERTA LAND SURVEY

**NOTE: THE PROPOSED ELEVATION OF THE HOUSE IS IN ACCORDANCE WITH THE LOT GRADING PLAN DRAWDING AND THE DESIGN OF OTHERS WHO ALTHOUGH CARE HAS BEEN TAKEN TO ENSURE THAT INFORMATION THEREIN IS CORRECT AND CURRENT, REVISIONS MAY OCCUR AT ANY TIME. CALL SURVEY TO OBTAIN MORE INFORMATION.**

SCALE 1: 500

DATE: \_\_\_\_\_ ADDRESS: \_\_\_\_\_

LOT	B.L.N.	PLAN	SUBDIVISION	BLADDER OF OWNER
			SECTION 2	

DATE	REVISION

DRAWN BY: \_\_\_\_\_  
CHECKED BY: \_\_\_\_\_

**NOTE: ALL DIMENSIONS ARE IN METRES AND DECIMALS THEREOF. ALL GRADINGS ARE IN METRES AND DECIMALS THEREOF. THIS PLAN IS SUBJECT TO APPROVAL BY LOCAL APPROVING AUTHORITY.**

Fields marked with an asterisk (\*) must be filled.



*Killam*

SITE PLAN SKETCH

Legal Description: Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Plan \_\_\_\_\_

**\*Please use the space above to represent the following features on your site plan:**

- Location of existing and proposed buildings
- Location of local roads, county roads and highways
- Location of driveways & accesses
- Label setback distances separating buildings from property boundaries
- Natural features including lakes, wetlands, sloughs, vegetated areas and steep slopes

Fields marked with an asterisk (\*) must be filled.